



Title: Assistant Site Superintendent (residential new home construction)

Location: Regina and surrounding communities

At Pacesetter, our people make the difference. We offer an exciting place to build your career with competitive compensation and benefit packages, company matching RRSP/DPSP program, employee home purchase program and employee discounts.

Job Overview

Reporting to the Construction Manager, as the **Assistant Site Superintendent** you will oversee on-site construction activities and assist in ensuring construction follows established design and quality and that safety standards are upheld.

Your day-to-day responsibilities will include:

- Ensuring sites are clean, safe and secure. Installing and maintaining temporary walkways, stairs, ramps, and handrails, ensuring the safe access and egress to construction sites.
- Liaising and maintaining positive relationships with trade partners and suppliers. Monitoring work and ensure it meets Qualico's standards and all building and safety code requirements.
- Completing repairs and handling general deficiencies, such as framing, painting, window installation etc.
- Supporting Site Superintendent in monitoring project progress and schedules, and completing regular progress reports, checklists, log book entries and other reports as required.
- Supervising and providing guidance to onsite team members. Ensuring clear direction is given and work is carried out in a safe manner.
- Following instructions from the Site Superintendent and completing other tasks as required.
- Promoting a safe work environment and ensuring all employees and trades work in a safe manner and follow Qualico's Safety Program and relevant safety legislation.

As our ideal candidate, you are...

- A strong communicator; you clearly express your thoughts in conversation and in written communication.
- A creative thinker; you identify new ideas, techniques and opportunities to improve performance and productivity.
- A leader; you develop and improve the skills of others through effective coaching and guidance.
- A creative problem solver; you think outside the box for solutions without fear of failure.

Essential Requirements

- High School diploma, or equivalent.
- Minimum 1 year of relevant experience in the Residential Construction industry.
- Understanding of construction processes and procedures.
- Physically able to carry out basic construction duties.
- Valid driver's licence and access to a reliable vehicle.
- Satisfactory verification of criminal record check.
- Comfortable using office equipment, Microsoft Office programs (Outlook, Word, Excel, Teams), and construction management software (BuildPro, NewStar or similar).

What We Value

- Creating trusting and successful working relationships.
- Setting clear, measurable and achievable goals.
- Cooperating with team members in an open, positive and respectful manner.
- Taking responsibility for the outcomes of decisions and actions.

- Staying current on technical job skills.

Work Conditions

You primarily work on-site during regular business hours. Work will have exposure to noise from equipment/machinery and occupational hazards as well as dealing with inclement weather and dust. Travel to the regional office or other site locations is required. Overtime may occasionally be required.

About Us

Pacesetter Homes is a single-family business unit of Qualico with over 65 years of building experience. Pacesetter Homes offers award winning home plans, interior design items, and finishing packages that personalize each new home we build. Pacesetter Homes operates in Western Canada, Dallas, Texas and Austin, Texas. To learn more, click [here](#).

Qualico welcomes applications from people with disabilities. Accommodations are available upon request during the assessment and selection process.

Candidates being considered will be contacted. We thank you for your interest. Join our [Talent Community](#) to stay up to date on job opportunities and to find out why we have the best reasons to come to work every day.

Closing Date: May 26, 2025

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